

**OFFICE OF THE DIRECTOR OF FACTORIES, ANDHRA PRADESH, VIJAYAWADA**

Circular Memo No A1/ 3117 /2017

Dated : 07.01.2019

Sub: Ease of Doing Business- BRAP 2019 -Recommendations of DIPP,  
GOI-Certain instructions- issued.

Ref: Circular Memo No A1/3117/2017, Dated : 20-06-2018

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Attention of all Officers of the Department is invited to the above subject. The following instructions are issued in continuation to the instructions already communicated earlier on this subject:

1. Applications for approval of plans of factories ( both NEW and revised) under Factories Act, 1948 shall be accepted in ONLINE mode only through the AP Single Desk Portal to ensure that there is no physical touch at any point.
2. Inspections of factories (except in case of complaints based inspections) shall be limited to the check list ( Inspection report available in CIS Portal)
3. In case of Joint Inspections with Labour Department, they shall prepare their reports in the Combined Inspection Report format available in the CIS Portal.
4. They are instructed to communicate to all factories to submit their Annual Return for the calender year 2018 in ONLINE mode through the AP Single Desk Portal.

  
Director of Factories 7/1/19

To

1. The Joint Chief Inspector of Factories, Visakhapatnam
2. All Deputy Chief Inspectors of Factories in the state
3. All Inspectors of Factories in the state
4. All Officers in Head Office
5. Staff by circulation
6. Stock file